

Approved Minutes
Enhanced 9-1-1 Commission Meeting
January 4, 2002 minutes
Department of Public Safety
1111 Country Club Road
Middletown, Connecticut

Commission Members

Ernest Herrick, Chairman
Gordon Shand
Fred Dudek
Donald Richardson (arrived at 9:27 AM)
Michael Stemmler
Jeffrey Vannais
Lee Vincent

Representing

Volunteer Fire Service
OEMS
CT Fire Chiefs Association
SNET Wireless
Connecticut State Police
PSAP Manager
Groton (CCM representative)

Staff

George Pohorilak
Michael Guerrera
Carol Szymanski
Jerry Zarwanski

OSET
OSET
OSET
OSET

Others in Attendance

Frank Auidi
Larry Cole
Brian Downes
Paul McNamara
Richard Iozzo
Carol Criscuolo
John DonFrancisco
Carl Sawyer

DOIT
SNET
AT&T
Cox Communications
Nextel
AT&T
QVEC

Call to Order

Chairman Ernest Herrick called the meeting to order at 9:05 AM. It was noted that a quorum was present. Donald Richardson arrived at 9:27 AM.

Approval of Minutes of Commission Meeting of October 5, 2001

Fred Dudek made the motion and Lee Vincent seconded the motion to approve the minutes of the October 5, 2001 meeting. The motion was approved unanimously: (6-0).

Correspondence

There was no correspondence to be reported.

Public Comment

There were no public comments.

STAFF REPORTS**CLEC Update**

Mr. Pohorilak stated that this is moving forward. Mr. Pohorilak reported that the regulations have been submitted to the Attorney General's Office for approval. From there they will be forwarded to the Program Review and Regulation Review Committee for final approval. This process could take 3 to 4 months. There were two public hearings on the regulations.

It was reported that 40 9-1-1 calls from AT&T Broadband subscribers in the 206NXX were misrouted to Bloomfield Police Department. Problems exist with the timely update of the E 9-1-1 ALISA data base by the CLEC. AT&T Broadband is working to get the problem resolved. If the CLEC's do not perform regarding this issue, OSET will need to put pressure on the DPUC to assist in resolving the problem.

Training Program

Mr. Pohorilak reported that the training program will be transferred to the Office of Education and Data Management. That Office will coordinate the delivery of the training program. A program review is planned for the first six months of this year. George Dunn will be assisting with the development of instructional material and manuals.

E9-1-1 Fund Surcharge

Mr. Pohorilak reported that they are on track in the collection of revenue. He is putting together the budget for FY 2002/03. The budget will determine the surcharge. Mr. Pohorilak asked the Chairman if he wished to appoint a subcommittee for the budget. A subcommittee was not appointed. The surcharge is now \$.28 but could go as high as \$.50 maximum. The surcharge will be determined on June 1 with the new budget. The GIS RFP is \$1 million. The GIS RFP document is still being drafted. Software will be provided for the PSAP's. Phase II will be implemented incrementally.

UNFINISHED BUSINESS**Wireless E9-1-1 Phase I**

Mr. Pohorilak reported that Phase I service will be implemented per Deputy Commissioner George Luther and Commissioner Arthur Spada. The wireless 9-1-1 call routing in the jurisdictions of five Regional Dispatch Centers will remain unchanged. Wireless carriers that have cutover to Phase I are Nextel and Voicestream. Those companies ready to cut over to Phase I are Sprint, Cingular and Verizon.

EMS Data Collection Project 3rd Quarter Reports

Mr. Guerrero reported that the third quarter reports have been completed. He discussed all the PSAP's who have complied with State Statutes. He stated that eighteen PSAP's did not submit data for the quarter. Commissioner Vannais stated that East Hartford Police Department has not complied because the data collected does not reflect dispatch time accurately. The East Hartford

Police Department is working to collect data through its CAD system. There was an ongoing discussion regarding cost and ways to improve the process..

Report to the General Assembly

Mr. Guerrero distributed a draft of the report. Mr. Pohorilak asked for input from everyone for the report. He stated that the final report needs to be submitted by February 15, 2002. Therefore, input needs to be received by February 1, 2002. Mr. Guerrero reviewed the draft document. He requested that SNET provide December system performance data to include in the report. The EMD section is not completed. The report will be sent to the Legislative Committee, Public Safety Committee, the State government's leadership and the Governor.

E9-1-1 Performance Report – SNET

The report covering September through November 2001 had been sent to all Commission members. Mr. Guerrero distributed and reviewed the report. He gave a summary of the data on each page including the system trouble report, performance report-ALI retrievals, no records found, service order performance report, network performance report, reroutes, manual queries and call volume.

NEW BUSINESS

Commissioner Shand suggested having a standard time base for every PSAP. A standard time base would allow for more accurate data reporting.

Mr. Pohorilak announced Carl Sawyer's retirement and thanked him for all his years of service to the Commission and to OSET.

Public Comment

There were no public comments to report.

Adjournment

Commissioner Vannais made the motion and Commissioner Shand seconded the motion to adjourn at 10:05 A. M. The motion passed unanimously: (7-0).

Ernest Herrick, Chairman

Date